



**MINUTES OF THE MEETING OF THE
GREATER BRISLINGTON NEIGHBOURHOOD PARTNERSHIP (GBNP)
HELD AT 7.00pm on 16 MARCH 2015**

AT ST PETER'S CHURCH ALLISON ROAD, BRISLINGTON

Present:

Ward councillors:

Councillor Mike Langley (Brislington East ward)
Councillor Rhian Greaves (Brislington West ward)

Neighbourhood Partnership members:

Juliette Randall, Chief Executive, Arnos Vale Cemetery Trust

Officers and other statutory partners:

Ariaf Hussain, Bristol City Council (BCC), Neighbourhood Partnership (NP)
co-ordinator
Suzanne Ogborne, Bristol City Council, Democratic Services
Neil Terry, Bristol City Council, Highways Officer

Others in attendance:

Emma Williams, Bristol Green Capital 2015
Eileen Means, Labour party candidate

Note: in line with the on-going 'rotating chair' arrangements, it was noted that Cllr Rhian Greaves would chair the neighbourhood committee/partnership agenda items.

1. WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE

The Chair, Cllr Rhian Greaves, welcomed all attendees to the meeting and introductions were made.

Apologies had been received from Cllr Jackie Norman (Brislington West ward), Cllr Mike Wollacott (Brislington East ward) and Inspector Nigel Colston, Bristol South Neighbourhood Manager, Avon & Somerset Police.

2. MINUTES OF THE MEETING OF THE NEIGHBOURHOOD PARTNERSHIP HELD ON 8 DECEMBER 2014

RESOLVED:

That the minutes of the meeting held on 8 December 2014 be agreed as a correct record.

Neighbourhood Committee items:

3. DECLARATIONS OF INTEREST

(agenda item 3)

There were no declarations of interest.

4. PUBLIC FORUM

(agenda item 4)

No public forum had been received.

5. HIGHWAYS REPORT (Neil Terry)

(agenda item 5)

The Neighbourhood Partnership considered a report from Neil Terry, Area Manager, Bristol City Council's Highways team.

Neil Terry highlighted the following:

5.1 Schemes in Progress

a. **The West of Wick Road** (Sandy Park Road/Bloomfield Road) - parking restrictions. Neil Terry confirmed that this is a substantial project and that his colleague, Andrew Spicer, is working on this.

b. **Latimer Close and Birchwood Road** (introduction of additional parking restrictions)

Neil Terry explained that this is Section 106 scheme developer funded and is being handled by his colleague, Andrew Spicer. Andrew Spicer has met with the residents 2-3 times to go through the various proposals. The legal process will be commencing fairly soon with a view to moving on to implementation in June. The area has been saturated with parking from the outset.

c. **Emery Road**

This scheme has progressed to the construction stage.

5.2 Requests for Minor Works

Neil Terry confirmed that £3,000 had been set aside for minor works ie for bollards, seats etc. There has been a request for the installation of 3 wooden bollards at Callington Road. In the event that there is no public transport budget for this, he asked the NP to fund this from the minor works budget.

RESOLVED:

The neighbourhood committee approved the use of approximately £1,000 from the minor works budget for the installation of 3 wooden bollards at Callington Road.

5.3 Devolved Transport Budgets

The Highways Officer explained that at the Council's Cabinet meeting on 3 March a decision was made to return the decision making responsibility on how to spend the annual carriageway surface dressing budget and the annual footway resurfacing budget to Council maintenance officers from April 2015 onwards. The NP will still be able to suggest footways or carriageways that need attention to the Highways team who will then assess those requests. He also confirmed that the Highways team, as part of their work, look at all footways and roadways twice a year.

5.4 Backlog of Schemes

The Highways Officer explained that the Highways team has a very large backlog of local traffic schemes. This is as a result of a large number of requests from Neighbourhood Partnerships, Section 106 and grant funded schemes.

Neil Terry confirmed that the Mayor, George Ferguson, has committed time limited funding (for 18 months) to try and deliver the backlog. This will enable the team to employ some agency staff to help manage the workload.

Key points raised/noted included:

(a) Hungerford Road - potholes near the school

Neil Terry confirmed that the Potholes team has its own budget. Any potholes should be reported through the City Council's customer services team.

(b) Traffic lights Bath Road/Sandy Park Road and the filter on the traffic lights

This was highlighted by Cllr Greaves and had been discussed at previous meetings. The Neighbourhood Co-ordinator confirmed that this had been discussed with Adam Crowther and he believes that Adam is looking into getting a new chip prepared which takes 6 months to order. Neil Terry explained that every junction has a unique controller and if there is a change to this, a bespoke part has to be made which is the reason for the delay.

ACTION: The Neighbourhood Co-ordinator to chase and report back to the NP

(c) Bath Road outside Arnos Vale cemetery – temporary traffic lights Eileen Means and Juliette Randall commented that there had been an accident before Christmas when the traffic lights were knocked over and were replaced by temporary lights. The lights are causing a hazard and this is concerning in particular as this is a very busy route for school children.

ACTION: The Neighbourhood Co-ordinator to speak to Adam Crowther to get an update on this

(d) Condition of Footbridge near Runnymede and the White Hart Pub Cllr Greaves highlighted that the footbridge is not in very good condition.

ACTION: The Neighbourhood Co-ordinator to find out the name of the person responsible in the Structures team and ask them to look into this

The Chair thanked Neil Terry for his update.

6. **WELLBEING BUDGET REPORT (Ariaf Hussain)** (agenda item 6)

The Neighbourhood Committee considered a report from the NP Co-ordinator setting out the recommendations from the Brislington Wellbeing Panel for the allocation of wellbeing funding.

The Neighbourhood Co-ordinator confirmed that there is £8,183.15 available funding in the Wellbeing Budget. The Wellbeing Panel met on 2 March 2015 and considered the three applications listed in report.

He explained that the Panel had a number of discussions around the applications and recommended:

- £250 for Allsorts Knitting Group for knitting needles, wool etc
- A noticeboard for Wick Road Library was not recommended partly because the library is being considered in the library consultation but it also did not consider any great benefit in having a noticeboard

- Brislington Brook for their St Anne's Day pageant was recommended for approval but in the future this project needs to identify other means of funding this project.

RESOLVED:

The Neighbourhood Committee approved the following applications:

	Applicant	Amount applied for	Purpose	Amount of grant Approved
1	Allsorts	£250	Allsorts Knitting Group	£250
2	Wick Road Library Committee	£1,404	Library and Community Notice Board	£0
3	Brislington Brook	£1,393.70	St Anne's Day Pageant & Festival	£1,393.70

The Neighbourhood Co-ordinator explained that the next Wellbeing deadline for applications is 22 May 2015, with the panel meeting on 1 June 2015 to give project recommendations to the Neighbourhood Partnership meeting on 15 June 2015.

7. NEIGHBOURHOOD BUDGET UPDATE & REQUESTS (Ariaf Hussain)

The Neighbourhood Partnership considered a report from the Neighbourhood Partnership Co-ordinator setting out funding recommendations.

Ariaf Hussain asked the Neighbourhood Committee to consider whether it would like to continue with the current themes for the Neighbourhood Budget ie Highways, Wellbeing, Clean and Green, Community Infrastructure Levy (CiL) and Green Capital. He recommends that the amounts for each of the themes remains the same for 2015/16 and that any monies not spent at the end of the year are used for Wellbeing purposes.

RESOLVED:

The Neighbourhood Committee noted the update and confirmed that it would like to continue with the current budget themes and keep the amounts for each of the themes at the same amount as per 2014/15 for the next year 2015/16. The balance of the budget from 2014/15 will be used as a Neighbourhood Budget to progress issues identified in the Neighbourhood Action Plan.

Funding request

The Neighbourhood Partnership Co-ordinator asked the Neighbourhood Committee to consider a funding request. Brislington Community Partnership (BCP) is unlikely to continue operating in the near future. However, it does have a website that drives information to a Facebook page and also includes a directory of organisations which is useful, although it is a little out of date. The proposal is that rather than closing the website and losing valuable information, that the Neighbourhood Committee considers supporting the continuation of the website.

The request is for a total of £300 for 1 year broken down into £100 for the hosting and domain name and £200 for editor support. This website could be re-branded as a Greater Brislington Neighbourhood Partnership website.

RESOLVED:

The Neighbourhood Committee agreed to the request for £300 to support the Brislington Community Partnership's website transfer to Brislington Community Partnership.

8. BRISTOL 2015 GREEN CAPITAL FUND (Ariaf Hussain)

8.1 Green Capital Neighbourhood Arts Project

Emma Williams, Neighbourhoods Arts Manager for Green Capital, introduced the Green Capital neighbourhood arts project for neighbourhood partnerships which has a budget of £10,000.

She explained that each Neighbourhood Partnership is being asked to highlight an issue that could be tackled, for example waste or an area that the NPs think could be focused on or a group of people that could be looked at, for example the young or the old.

A consultation day was held in Greater Brislington on 9 March with 21 people attending to discuss ideas. It was suggested that St Annes would be an ideal place to have a green capital project. The arts project funding can be used, for example, to beautify an area or bring communities together. Emma Williams gave an example of some of the arts projects in other areas, for instance Greater Bedminster has proposed an inter-generational scheme; Dundry View would like to focus on the Northern Slopes and signposts on the Slopes at the access points.

Ideas need to be submitted by the end of this month to Emma Williams. A local advisory panel will be formed from the Neighbourhood Partnership, residents, schools etc and they will help the team shape the brief which will be sent out to an artist. This stage will be completed by the end of November.

Key points raised/noted:

- Cllr Langley mentioned that the schools in NP area would like to be more involved in the arts project
- Members of the NP to get in touch with Emma Williams if they have any ideas for the arts project before the end of March 2015

The Chair thanked Emma Williams for the overview of the arts project.

8.2 The Neighbourhood Partnership considered a report from the NP Co-ordinator setting out funding recommendations received from its Wellbeing Panel that met to discuss the Green Capital fund. Ariaf Hussain confirmed that £5,200 is available (which includes £200 returned by Greater Bedminster). There is also an extra application from Arnos Vale Cemetery.

RESOLVED:

The Neighbourhood Partnership approved the following Green Capital fund applications:

	Applicant	Amount applied for	Purpose	Amount of grant approved
1	Matthew Tree	£5,000	Installing mains water at The Rock	£0
2	Brislington Brook	£1,900	The Green Theatre Project in St Anne's Wood	£0
3	Life Cycle	£500	Silver Cyclists	£0
4	Woodcroft Community Orchard	£2,845	Three Events (Easter, Summer and Autumn)	£1,615 with £1,230 subject to delivery of events total £2,845 (see note 1 below)
5	St Brendan's Sixth Form College	£750	Big Community Arts Picnic	£750
6	Arnos Vale Cemetery	£9,540	Composting/waste recycling	£1,605 (see note 2 below)
	TOTAL	£20,535	Total Recommended	£

Note 1 - The Neighbourhood Partnership Co-ordinator will work with Woodcroft Community Orchard in relation to the staggered payments for this project

Note 2 - Arnos Vale Cemetery will apply to Filwood, Knowle and Windmill Hill for additional funding for this project

9. POLICE & COMMUNITY SAFETY UPDATE (Nigel Colston)

The Partnership considered a report from Bristol South Neighbourhood Policing Team, Inspector Nigel Colston.

The Neighbourhood Co-ordinator talked through the report – he explained that although the theft of motor vehicles has risen, the numbers are actually quite low as Brislington has such a low crime rate.

AGREED: To note the report.

10. NEIGHBOURHOOD PARTNERSHIP PLAN (Ariaf Hussain)

The Neighbourhood Co-ordinator explained that this a three year neighbourhood partnership plan and it will be reviewed annually. It sets out the priorities of the Neighbourhood Partnership over this time. He also mentioned that work needs to be done to add scoring and weighting re the priorities, to evidence the priorities, identify resources and add detail regarding performance monitoring. He also explained that this is an evolving document and that he will bring an abridged version of the plan to each NP meeting to update board members.

RESOLVED:

The Neighbourhood Partnership agreed to:

1. To note the process used to develop the Neighbourhood Partnership plan
2. For the Neighbourhood Partnership to further refine, improve and own the Plan
3. Adopt the three year Neighbourhood Partnership Plan

11. NEIGHBOURHOOD PARTNERSHIP REPORT INCLUDING DEVOLVED SERVICES (agenda item 11)

The partnership considered a report from the Neighbourhood Partnership Co-ordinator.

Key points raised/note included:

- Further to the presentation re Traffic Choices given to the NP in December, the programme is now live www.tracker.trafficchoices.co.uk/partnership
 - The Highways team will, in early April, make sure that all traffic issues are up-to-date
 - The Highways team will then be organising a group to go through the traffic issues
- An equalities training session for all members of the Neighbourhood Partnership will be held on 20 April 2015 at 7pm (venue to be confirmed)
- The grounds maintenance for parks and open spaces is now in-house as of 1 February 2015
- A Bristol South Networking event for business and voluntary sector organisations to come together to look at how business can support voluntary and vice versa will take place on 29 April 2015 from 9.30am-11.30am at new Filwood Green business Park (off Airport Road). It would be useful to think of other businesses and voluntary organisations that can be invited
- Neighbourhood budgets – Wellbeing has £6,500; Clean & Green £1,500, Community infrastructure levy stays the same and the Green Capital has been spent
- Section 106 budgets – see page 38 of the papers for details
- Community infrastructure Levy (CiL) – see page 40 of papers for details. The Neighbourhood Partnership Co-ordinator mentioned that in relation to CiL monies, there are still quite restrictive rules in terms of what the money can be spent on. It needs to be around the development. For instance, if wanted to support a website, the website would have to have information about highways impact of the development.
ACTION: Ariaif Hussain to arrange for the paper to be distributed to everyone on the panel.
- Update on Libraries consultation:
 - Cllr Greaves suggested that there should be an update at the next Neighbourhood Partnership meeting in June.
 - There is a second stage consultation meeting on 1 April 2015 6.30pm-8pm at St Peter's Church, Allison Road with libraries staff
 - There have been two Facebook campaigns

- There was a meeting on Friday at Wick Road Library with Kate Murray (Head of Libraries), Kerry McCarthy (MP) and Alison Comley (Strategic Director: Neighbourhoods). Local people asked appropriate questions and showed a passion for the library.
- The Mayor, George Ferguson, made an impromptu visit to the library on Saturday 14 March 2015
- The libraries consultation has been extended from 3 months to 12 months as announced by Cllr Daniella Radice.
ACTION: The Neighbourhood Partnership co-ordinator to provide an update at the Partnership's June meeting on the current findings of the library consultation.
- There is a meeting of ward councillors on Wednesday, 18 March 2015 5.30-6.30pm at Brunel House, St George's Road, Bristol.

AGREED: The Neighbourhood Partnership agreed to note the report.

12. ANY OTHER BUSINESS

12.1 Paintworks, Bath Road:

- In relation to CiL and Section 106 monies – the Neighbourhood Co-ordinator confirmed that no money came from the Paintworks development
- There are two more applications in relation to Paintworks – where the current car hire/car sales business is located. This will provide CiL/Section 106 monies
- The Endemol building will also be re-developed

12.2 Edward Road – two residents of Edward Road had attended the Forum meeting and had concerns as the developer has stopped them parking their vehicles.

12.3 The Local Sustainable transport fund of £5,000 was mentioned which promotes alternative use of travel ie walking or cycling rather than using a car.

13. DATE OF NEXT MEETING

The next meeting of the Neighbourhood Partnership would take place on Monday 15 June 2015 at 7pm (venue to be confirmed).

The meeting ended at 8.20pm.

CHAIR